



MANSOOR AZIZI

CONTACT

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LANGUAGES

Dari: Native

Pashto: Fluent

English: Fluent

Arabic: Basic

Urdu: Basic

KEY SKILLS

- Customer Service
- Reception Support
- Operations Management
- Team Management
- Staff Supervision
- Communication
- Problem Solving
- Time Management
- Logistics & Inventory

COMPUTER SKILLS

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Email & Outlook
- Data Entry

SOCIAL MEDIA

- Instagram
- Facebook
- WhatsApp Business
- Content Management

MANSOOR AZIZI

Customer Service & Operations Professional

PROFESSIONAL SUMMARY

Professional with 6 years of experience in operations, team supervision, and customer-facing roles. All previous positions involved direct interaction with customers and delivering service in fast-paced environments. Fluent in English with strong communication and problem-solving skills. Ready to apply these skills in a customer service and reception role.

WORK EXPERIENCE

Driver & Logistics Manager Jul 2025 – Present

Deal, Dubai, UAE

- Coordinated daily transport operations and schedules
- Supported team communication and resolved operational issues

Restaurant Manager Aug 2024 – Nov 2024

UNAMA, Afghanistan

- Managed daily operations and service standards
- Supervised staff and maintained customer service quality

Operations Manager Aug 2023 – Dec 2023

Cafeteria Restaurant, Afghanistan

- Directed daily operations and staff coordination
- Ensured efficient customer service in busy environment

Business Owner / Manager Apr 2021 – Jul 2023

Slice Restaurant, Afghanistan

- Managed full restaurant operations and staff
- Oversaw customer service, budgeting and team performance

Wait Staff Supervisor Jan 2021 – Dec 2021

Yemi Restaurant, Afghanistan

- Supervised front-of-house staff and daily service
- Supported customer experience during peak hours

EDUCATION

One-Year Technical Program (Computer)

Khurasan Zameen Educational Center

High School Graduate

Qala Murbad High School — 2020

DEL Diploma in English

Behzad Course

English System Course (10 Months)

Azarakhsh Course