

MAHMOOD SAFARPOUR

+971 56 450 0030 | mahmoodsafarpour@gmail.com
Dubai, United Arab Emirates
Date of Birth: 03 May 1973



PROFESSIONAL SUMMARY

Highly experienced business, trade, and administrative consultant with more than 35 years of professional experience in the UAE. Extensive hands-on background in import and export operations, customs clearance, shipping coordination, banking procedures, commercial administration, and business consulting. Strong practical knowledge of UAE commercial procedures and documentation.

CORE COMPETENCIES

- Import & Export Operations
- Banking Procedures
- UAE Government Procedures
- Client Relations
- Customs Clearance
- Commercial Documentation
- Business Setup Support
- Negotiation & Problem Solving
- Shipping & Logistics
- Business Administration
- Legal & Administrative Consulting
- Trade Compliance

PROFESSIONAL EXPERIENCE

Independent Business & Legal Consultant

Dubai, UAE | 2019 – Present

- Provide business, legal, and administrative consulting services to companies and clients in the UAE.
- Advise clients on commercial documentation, company-related procedures, government transactions, and business requirements.
- Support import/export activities, banking procedures, and trade-related administrative matters.
- Provide practical solutions for commercial and operational requirements.

Import & Export Manager – Tavangar Company

Dubai, UAE | 2003 – 2015

- Managed import and export operations and coordinated international shipments.
- Supervised customs clearance, logistics, and trade documentation.
- Maintained working relationships with suppliers, customers, banks, and service providers.
- Handled banking documentation and commercial transactions.

Commercial Operations Officer – Sihawi Company

Dubai, UAE | 2000 – 2002

- Managed customs clearance and shipping procedures.
- Coordinated import/export documentation and commercial paperwork.
- Handled banking and administrative tasks related to daily business operations.

Commercial & Customs Officer – Al Wasal Trading Company

Dubai, UAE | 1990 – 2000

- Handled customs clearance and cargo/shipping procedures.
- Prepared and followed up on shipping and commercial documentation.
- Conducted banking transactions and supported daily commercial operations.

EDUCATION & LANGUAGES

Education

High School Diploma

Languages

Persian – Native | English – Working Proficiency | Arabic – Working Proficiency

PROFESSIONAL PROFILE

Experienced UAE-based commercial professional with deep practical knowledge of trade operations, customs procedures, banking processes, business administration, and client support. Brings extensive hands-on experience and a practical approach to complex commercial and administrative matters.